



The **AUTO**— Toolkit

Use a mileage app to track your business mileage.

Self employed persons with business premises away from home.

Mileage to/from the business premises is not considered a business

$Auto\ Log\ {\rm for\ the\ month}(s)\ {\rm of}$

202

Employees. Mileage to/from work is not considered a business expense.

Maximize employment related travel by making all business calls at the beginning

and end of the day, thereby making to/from work count as travel for employment

expense. Make trips to/from your business premises deductible by making a business stop en route. Self-employed persons with business premises in home. Business mileage commences from home. Make your personal mileage deductible by running personal errands while driving for business purposes.			purposes. (Employer certification required to qualify for a tax deduction). Don't forget to add mileage on all business errands. e.g. to the bank, the mailbox, the office supplies store, the accountant's office, to/from business lunches/functions.			
Date	Destination	Purpose (if not obvious)		Ending Km	Starting Km (subtract)	Business Km
Total business mileage					siness mileage	
Odometer reading at the end of the month						
Odometer reading at the beginning of the month						
Total mileage driven						